



**EMBASSY OF THE REPUBLIC OF KENYA
ROME**

EXPRESSION OF INTEREST FOR PROVISION (EOI) OF PRE-QUALIFIED SERVICES

The Embassy of the Republic of Kenya in Rome is seeking to identify and invite service providers (*including individual- goods/service providers*) for the Embassy in the following areas for the next three-year period:

REFERENCE NO.	CATEGORY A: SUPPLY OF GOODS
A1	Supply of photocopier machines and printer toners
A2	Supply of business cards and papers
A3	Supply of windows and doors
A4	Supply of magazines, roll-ups, posters, and banners
A5	Supply of stationery
A6	Supply of office chairs and furnishings
A7	Supply and installation of CCTV cameras
A8	Supply of insurance products
A9	Supply of event speakers and amplifiers
A10	Supply of car tires
A11	Supply of fuel and lubricants
A12	Supply of newspapers
A13	Supply of flowers
A14	Supply of toiletries
A15	Supply of water
A16	Supply of lunch
A17	Supply of pastries

REFERENCE NO.	CATEGORY B: SUPPLY OF SERVICES
B1	Provision of electrical works
B2	Provision of repairs of appliances
B3	Provision of metal works
B4	Provision of general maintenance
B5	Provision of plumbing works

B6	Provision of I.T. works
B7	Provision of repairs and servicing of boilers
B8	Provision of events planning and management services
B9	Provision of rugs and carpet cleaning services
B10	Provision of repairs and installation of curtains
B11	Provision of dry cleaning services
B12	Provision of disposal of idle assets
B13	Provision of maintenance of garden manholes
B14	Provision of landscaping services
B15	Provision of NCC/car hire services
B16	Provision of garage services
B17	Provision of shipping and storage services
B18	Provision of repairs of air conditioning systems
B19	Provision of mosquito control and fumigation services
B20	Provision of repairs of wood floor
B21	Provision of waiter services
B22	Provision of photography services
B23	Provision of housing agent services
B24	Provision of travel agent services
B25	Provision of dental services
B26	Provision of hospital services
B27	Provision of interpretation services
B28	Provision of schools of Italian
B29	Provision of Covid-19 testing services
B30	Provision of repairs and servicing of alarm systems

Requirements:

The applicants are requested to submit copies of Chamber of Commerce Company profile/registration (*visura camerale*), verifiable previous **relevant** experiences within the last one year, and list of clients (referees) for the company.

Knowledge in English Language will be an added advantage.

All communication of the interested providers of the above should be addressed to info@embassyofkenya.it, clearly indicating the service, good or work that you offer, to be received by **16:00 hours on 6th December, 2021**.

The Embassy reserves the right to accept or reject any EOI without giving reasons thereof and does not bind itself to accept the lowest or any EOI.

Canvassing for the EOI by the applicant or by proxy shall lead to automatic disqualification of their application.